



SEPTEMBER— OCTOBER 2019 FREE HDFC CLASSES

Location: **421 Crown St, Brooklyn**
(take 3 to Kingston or 2,5 to President)

Location: **129 MacDonough, Brooklyn**
(take C train to Kingston-Throop)

Mon 9/9 Advanced Co-op Management
Tue 9/10 Board Roles & Responsibility
Wed 9/11 Distressed HDFCs
Thu 9/12 Fire Safety for Your HDFC*

Mon 9/16 HDFC & Owner Insurance
Tue 9/17 Maintenance Too High? Too Low?
Wed 9/18 Steps After a Disaster
Thu 9/19 Your Heat System: Ready for Winter*

Mon 9/23 Robert's Rules for Meetings
Tue 9/24 Selling Shares Part 1
Wed 9/25 Elections in HDFC
Thu 9/26 Co-op Accounting

Mon, 9/30 Noise Smoke and Pets
Tue 10/1 Personal Financial Management*
Wed 10/2 Stock Transfers + Succession
Thu 10/3 Advanced Accounting

Mon 10/7 Shareholder Training
Tue 10/8 Co-ops go Solar
Wed 10/9 Participation + Meetings
Thu 10/10 Payroll

6 PM START

TELL YOUR NEIGHBORS! ALL WELCOME.

**~ATTEND 8 CLASSES AND GET
A CERTIFICATE~**



***New class**

www.uhab.coop/training